



UPPER OTTAWA VALLEY ACES

Date:

Re: Vulnerable Sector Check – _____

To Whom it May Concern,

Please accept this letter on behalf of the Upper Ottawa Valley Aces Minor Hockey, Risk and Safety Officer. The above applicant _____ was successful for a Bench Staff position with the Upper Ottawa Valley Aces Minor Hockey 2024/2025 season, they will be filling the role as a Head Coach, Assist Coach, Trainer, or Manager. As a condition of the agreement, we require a clear Vulnerable Sector Screening Police Check. In this role they will be working directly with players under the age of 18, parents, and the public, including vulnerable persons. Should you require any further information, please do not hesitate to reach out to me.

Thank you for your assistance,

Rodney C. Herwig
Risk and Safety Officer
Upper Ottawa Valley Aces Minor Hockey
(613) 639-1604